

# Chemical Corps Regimental Association

Policy Letter Number 4

17 April 2017

SUBJECT: The Order of the Dragon Honors Program

## 1. GENERAL.

- a. The Order of the Dragon (OOD) Honors Program is a Chemical Corps Regimental Association (CCRA) program and is conducted in cooperation with the Chief of Chemical. The program recognizes CCRA Life members and spouses of CCRA Life members who have demonstrated the highest standards of integrity and moral character, who have contributed to the advancement of the Chemical, Biological, Radiological and Nuclear (CBRN) mission and the CCRA goals and ideals, to include volunteer service.
- b. The (OOD) Honors Program consists of three awards. These three awards are the Ancient Order of the Dragon (AOOD), the Honorable Order of the Dragon (HOOD), and the Carol Ann Watson Award (CAWA).
- c. The CCRA Executive Board is responsible for the OOD Honors Program. The CCRA President and Business Manager provide support by assisting with the review of all nominations as they are received to ensure all requirements are met. If the nomination is found lacking, it will be returned to the nominating official for correction.
- d. All nominations for the OOD Honors Program will be submitted through the CCRA Business Manager by mail or e-mail using the appropriate nomination form. Final approval of the nomination will be held until accouterment fee is received.
- e. Induction into the Order of the Dragon. Every effort should be made to present awards of the OOD to individuals in a suitable ceremony.

## 2. ANCIENT ORDER OF THE DRAGON.

- a. Criteria. In order to be eligible for the Ancient OOD an individual must:
  - (1) Be a Life member of the CCRA.
  - (2) Be or have been a serving, retired or honorably discharged member of the

U.S. Armed Forces or Department of Defense who provided continuing service to the Chemical Corps and/or CBRN readiness for the majority of their career.

(3) Have completed 20+ years in service to the Chemical Corps and/or the CBRN readiness mission and the CCRA.

(4) Have maintained the highest standards of personal conduct throughout his/her career.

b. Nominating Official. The nominating official for the AOOD must be a CCRA Life Member and HOOD or AOOD recipient holding or having held the rank of O-6 or above, W-5 or serving as the Regimental Chief Warrant Officer (RCWO), E-9, GS-13 or above, CCRA Executive voting Board Member, or Chapter President.

c. Nomination Submission. The AOOD nomination must be submitted NLT 60 days prior to desired award date.

d. Approval. Completed nominations will be provided to the Chief of Chemical along with a CCRA recommendation for approval or disapproval.

### 3. HONORABLE ORDER OF THE DRAGON.

a. Criteria. In order to be eligible for the Honorable OOD an individual must:

(1) Be a Life member of the CCRA and,

(2) Be or have been a serving, retired or honorably discharged member of U.S. Armed Forces or Department of Defense (DoD) who provided continuing service to the Chemical Corps and/or CBRN readiness for the majority of their career. Be a graduate of the CBRN Senior Leader Course and hold the rank of Sergeant First Class or higher, be a graduate of the CBRN Warrant Officer Advance Course (WOAC) and hold the rank of CW2 or higher, or have completed the Chemical Captains Career Course and hold the rank of major or higher. These requirements apply to Chemical Soldiers only. Consideration will be given to similar education for other branches of the Army, sister Services, and foreign military members.

(3) Serve or served as a DoD Civilians in the grade of GS-9 or above, or as a Non-DoD civilians (including contractors) who have provided profoundly significant support to the CBRN mission.

(4) All nominees must have completed a minimum of 10+ years in service to the Chemical Corps and/or the CBRN readiness mission and the CCRA and possess qualities that set the individual apart from their peers.

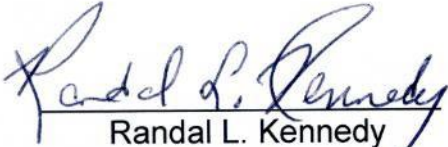
(5) Have maintained the highest standards of personal conduct throughout his/her career and for military personnel, be eligible for favorable military actions.

- b. Member and HOOD or AOOD Nominating Official. The nominating official for the HOOD must be a CCRA Life recipient holding or having held the rank of O-5 or above, W-4 or above, E-9, GS-13 or above, CCRA Executive voting Board Member, or Chapter President.
- c. Nomination Submission. The HOOD nomination may be submitted at any time but NLT 30 days before induction to allow time for processing.
- d. Approving Authority. Approving authority of the HOOD must be a CCRA Life Member, Honorable or Ancient OOD recipient and be either the first Chemical Corps O-6 or above in the Chain of Command or Responsibility, CCRA Executive Board Member, or Chapter President. If there is no one eligible to approve in the Chain of Command or Responsibility, the Assistant Commandant, U.S. Army CBRN School is the approving authority.

#### 4. Carol Ann Watson Award (CAWA)

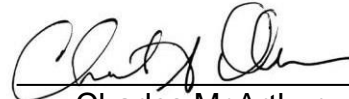
- a. Criteria. In order to be eligible for the Carol Ann Watson Award an individual must:
  - (1) Voluntarily provided significant contribution and support to the Chemical Corps, a Chemical unit, Chemical families, or a community.
  - (2) Register in the Volunteer Management Information System (VMIS) and obtain a minimum of 500 hours of Volunteer Service.
  - (3) Possess qualities that set the individual apart from other Chemical Corps spouses or their peers.
  - (4) Not be a previous CAWA recipient.
- b. Nominating Official. The nominating official for the CAWA must be a CCRA Life Member holding or having held the rank of O-5 or above, W-4 or above, E-9, GS-13 or above, CCRA Executive voting Board Member, or Chapter President.
- c. Approving Authority. Approving authority of the CAWA must be a CCRA Life Member and either the first Chemical Corps O-6 in the Chain of Command or Responsibility, CCRA Executive voting Board Member, or Chapter President. If there is no one eligible in the Chain of Command or Responsibility, the Assistant Commandant, U.S. Army CBRN School is the approving authority.

- d. Nomination Submission. The CAWA nomination may be submitted at any time but NLT 30 days before induction to allow time for processing.
- e. This Policy Letter supersedes Policy Letter Number 4, The Order of the Dragon Honors Program, dated 8 February 2017.



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Randal L. Kennedy  
President, CCRA



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Charles McArthur  
Chair, CCRA